

## Minnesota Valley Lutheran High School Online Learning Classes

Minnesota Valley Lutheran High School offers opportunities to take online classes for credit. Our current online provider is ALHS Online. Online learning is different from the traditional classroom setting. As a result, there are some expectations that are realistic for online learners.

- **Be self-motivated and self-disciplined.**  
*You will have to monitor yourself to make sure that you are staying current with all of your assignments.*
- **Be able to communicate through writing.**  
*In the virtual classroom, nearly all communication is written, so it is critical that you feel comfortable in expressing yourself in writing.*
- **Be willing to "speak up" if problems arise.**  
*If you are having problems with the course, you will need to check with the supervisor, as well as the actual teacher of the course. It will also be important for you to share with your parents what is happening in this class.*
- **Read the information given to you in the orientation session and in the class. Follow the directions the course instructor gives you.**
- **Be willing and able to commit extra study time to this course.**  
*Online learning is **not** easier than the traditional class. In fact, many students will say it requires much more time and commitment.*
- **Have access to a computer with Internet access.**  
*It will be important for you to access to a computer at home so that you can finish assignments not done during class.*
- **Be committed to online learning.**  
*You will be challenged in this course. Continue to strive to use your God given talents to the fullest in order to succeed.*

In an online learning class, the role of the classroom supervisor is different from the role of a classroom teacher. The MVL teachers are in the room to ensure there is a climate conducive to studying and to help with any issues you may have. They are not there to teach the material. Feel free to go to them for guidance for concerns that you might have.

In some instances, a student may complete the requirements of an online class before the end of a school year. Whether the student is going through the coursework so quickly that he/she is done with the entire class of two semesters or if the student finishes the class sometime during the second semester, it is important that both student and parents understand the guidelines and expectations that MVL has for our students. It should also be noted that online coursework is to be completed by the Friday before the last day of the second semester. If the class is a single semester class and is taken during the first semester, the time frame of completion will be up to the online class instructor.

Please note the following:

1. The student will receive equal credit for work completed.
2. **Students taking ALHS Online courses will be responsible for:**
  - **The \$20 nonrefundable registration fee;**
  - **Purchasing textbooks for the online course(s) they wish to take; and**
  - **Covering the entire cost of the course if the student receives a failing grade.**

**Tuition Refund policy**

**A full refund, less registration fee, will be granted if a student withdraws from an ALHS Online course prior to the end of the four week drop period and the ALHS Online superintendent and the MVL supervisor of the online course are informed of the withdrawal during that same period. No refund will be granted after the fourth week of the course.**

**Miscellaneous**

- **Students will pay the \$20 nonrefundable registration fee when they register on TADS**
- **Students will order and pay for their own textbooks. MVL will not be involved in that process.**
- **Should a student fail the course, that amount will be added to the tuition account.**

I have read and understand the guidelines and expectations MVL has of its students enrolled in online classes.

\_\_\_\_\_  
Student's Name (Printed)

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date