

# MVL BOOSTER CLUB

## CONSTITUTION

### I. Name

This organization will be known as Minnesota Valley Lutheran High School Booster Club.

### II. Guiding Principles

- A. All activities of this organization will be in agreement with the teachings of the Bible and the practices of the Wisconsin Evangelical Lutheran Synod and the Evangelical Lutheran Synod.
- B. All Activities of this organization will be in accordance with the constitution and by-laws of Minnesota Valley Lutheran High School.

### III. Mission Statement

Minnesota Valley Lutheran High School Booster Club exists as a service organization for MVL. Its purpose is to provide opportunities for Christian fellowship for MVL parents and supporters, which in turn provides financial support for special needs items that are not included in the annual MVL operating budget.

### IV. Membership

- A. All parents of current Minnesota Valley Lutheran High School students are automatically members of the Booster Club.
- B. Membership will also be open to all members of the Wisconsin Evangelical Lutheran Synod and the Evangelical Lutheran Synod.

### V. Officers

The Executive Board will consist of the following officers:

- A. President
- B. Vice-president
- C. Secretary
- D. Treasurer
- E. Two directors – at large
- F. An ex-officio member of the MVL administration (who will be an advisory member of the Executive Board.)

### VI. Finances:

- a. All funds of the organization will be received and disbursed under the direction of the Booster Club Executive Board and the MVL Faculty Administrative Council.

### VII. Amendments:

- a. The Booster Club Constitution may be amended by a majority vote of members present at the annual meeting of the Booster Club. A copy of the proposed amendment shall be furnished to the members prior to the meeting.
- b. All amendments are subject to approval by the MVL Board of Directors
- c. A written annual report will be submitted to the MVL Board of Directors and the Administrator.

## **BY-LAWS**

### Section A – Meetings

1. The annual meeting of MVL Booster Club will be held in the Fall of the current school year.
2. Special meetings of the MVL Booster Club may be called by the Executive Board.
3. A majority of the Executive Board is necessary to constitute a quorum for Board meetings.
4. Those members present at the annual meeting will constitute a quorum.

### Section B – Executive Board

1. Election of Officers/Directors
  - a. The president will appoint a nominating committee consisting of no less than two members.
  - b. The nominating committee will present a list of nominees for the offices to be filled.
  - c. The election of officers/directors will take place at the annual meeting.  
Members may make further nominations at this meeting.
  - d. The vice-president, treasurer, and one director will be elected in odd numbered years.
  - e. The president, secretary, and one director will be elected in even numbered years.
  - f. A vacant office shall be filled by appointment of the Executive Board.
  - g. All persons elected at the annual meeting shall assume their offices immediately.
2. Term of office
  - a. The term of office will be two years.
  - b. Officers/directors will not serve more than two consecutive terms.
  - c. Officers/directors will be eligible for re-election to the Executive Board after a one year absence from Executive Board membership.
  - d. Filling a position by appointment does not count in term limits.
3. Duties of the Executive Board
  - a. Plan programs for the financial support of special needs items not included in the MVL operating budget.
  - b. Develop programs for fellowship and service for MVL supporters.

### Section C – Fund Raising

All programs intended to provide funds for Minnesota Valley Lutheran High School Booster Club will be in agreement with the current Fund Raising Policy of MVL.

### Section D – Service Opportunities

1. Develop and implement service programs for service, fellowship and financial support to benefit MVL and our families for the current school year. This includes activities such as operating the concession stand, the annual auction, chili brunch and pancake brunch with all profits being designated by the Booster Club. This also includes organizing and operating the annual hog roast with all profits to be designated by the MVL Administrative Council, and dispersed by the Booster Club based on the list provided.
2. Provide a description and estimated cost of each item on the project list to be presented for adoption at the annual meeting held in the Fall of each school year.
3. A majority vote of the members present at the annual meeting shall adopt the project list for the current school year. If all adopted projects for a given year have been funded, the Board may fund other projects as they deem appropriate for the furtherance of the Lord's ministry and the families of MVL.
4. A Ready Reserve Fund will be budgeted annually by the Booster Club Executive Board to allow for immediate needs or opportunities of service to MVL. This amount will be annually established at 5% of the average previous 5-year Booster Club project lists. 25% of the ready reserve will be at the MVL Booster Club discretion for gifts of inventory, special needs contributions, etc. The remaining 75% will be given on a first come, first served basis under the following guidelines: 50% of the ready reserve may be requested by members of the MVL faculty for "programming" items such as adult education and must be approved in advance by the Booster Club Executive Committee; 25% of the ready reserve will be for "inventory purchases" used to promote MVL.

### Section E – Amendments

1. The by-laws of the MVL Booster Club may be amended by a majority vote of the members present at the annual meeting of the Booster Club.
2. All amendments are subject to approval by the MVL Board of Directors.